Documents:

- 10th Mark Sheet.
- 10th Certificate.
- 12th Mark sheet / Diploma Mark Sheet.
- 12th Certificate.
- Graduation / Degree Mark Sheet / .
- Graduation T.C/Migration Certificate.
- Nationality Certificate.
- Domicile Certificate.
- CET Mark Sheet / Score Card.
- ARC Confirmation Letter.
- F C Verification Letter.
- Caste Certificate (If applicable) (ST,SC, VJNT SBC,OBC)
- Caste Validity (If applicable) (ST,SC, VJNT SBC,OBC)
- Creamy Layer / Non Creamy Layer (VJNT, SBC, OBC, EWS)
- Income Certificate for Scholarship Holder (Current Year)
- Gap Certificate (If applicable)
- Aadhar Card, Photocopy
- Proforma "O" (Minority Candidate)
- Proforma "V" (Economical Weaker Section) EWS.
- Passport Size Photo -2
- Passbook Front and Back page xerox.
- Ration Card Xerox
- 1 Set of all above Original Documents Xerox.

Scholarship Documents:

- Aadhar Card Linked with Bank Account Slip
- Father's Death Certificate (If Father is not alive only Scholarship Holder)
- Canceled Cheque

Attendance:

Attendance is all compulsory for the Lectures offline/online, events, case studies, seminars, activities or workshops held in each semester. The 80% attendance in all semesters are required, if a student fails to do so the institute takes strict action against the student (except in exceptional cases).