

Refund Fee Policy:

If Student a chooses to withdraw from the course the following fee structure is applicable to him:

Sr .No.	Percentage of Refund Fees	Point of time when notice period of withdrawal of admission is received in the institute
1	100%	Within 10 days from the date of admission taken by the student
2	90%	After 10 days and before the 15 days from the date of admission taken by the student
3	80%	After 15 days and before 20 days from the date of admission taken by the student
4	50%	After 20 days and before 30 days from the date of admission taken by the student
5	00%	After 30 days from the date of admission taken by the student

Note:

- 1. Refunds will be processed by the respective Institute upon receiving the approval based on recommendation of the head of the department.**
- 2. Refund will be made only after the candidate has surrendered the Original fee receipt, Id Card and dues clearance certificate.**
- 3. Admission form fees wherever applicable once remitted shall not be refunded under any circumstances.**

Above fee structure is based on Savitribai Phule Pune University guidelines and Institute management policy guidelines.